



Cornell University Child Care Grant Subsidy for Undergraduate & Graduate/Professional Students



Funding Period September 2008 – August 2009

Application

Deadlines: Fall Semester: September 12 Spring Semester: December 5 Summer Semester: April 18

SUBMIT TO:

Child Care Grant Subsidy Program, Cornell University, Box 43 Day Hall, Ithaca, NY 14853

Attach documentation of income (2 pay stubs) and student status for applicant and co-applicant.

No hand-delivered, faxed, e-mailed, campus mailed, or late applications will be considered.

General Information:

Applicant Name: _____ Cornell ID # _____
(Last, First, Middle Initial)

Check one: International Student U. S. Citizen Both

Check one: Graduate/professional Undergraduate

Applying for funding: Fall: 9/1/08-12/31/08 Spring: 1/1/09-6/30/09 Summer: 7/1/09-8/31/09

Street Address: _____ City: _____ State: _____ ZIP: _____

International Address (if foreign student): _____

Soc. Sec. Number: _____ Home Phone: _____

Marital Status: Single (including divorced and widowed) Married (including legally separated) Domestic Partner

Number of children supported in this household: _____

Employment

Job Title: _____ Work Phone: _____

Cornell College/Department: _____ Cornell University E-mail Address: _____

Co-Applicant Information:

Co-Applicant Name: _____

Check One: Employed full-time (40 hours) Employed part-time (# of hours: _____)
 Enrolled in educational program full-time Enrolled in educational program part-time (# of credits: _____)
 Co-applicant is ineligible to work due to Visa status

Name of Employer and/or Educational Institution of Co-Applicant: _____

Note: If your spouse/partner is legally allowed to work, yet unemployed, you are not eligible for the Cornell University Child Care Grant Subsidy, *unless* your spouse/partner is legally disabled or legally unable to work due to Visa status. Your partner must be employed/in school full-time to receive the maximum grant. Reduced work/school schedules will result in a reduced grant.

Household Financial Information

The Child Care Grant Subsidy Program requires that you report, as of the date of application, *all sources of income* for the individual(s) financially responsible for the child(ren) for which the grant subsidy is sought.

Applicant:	Amount	Co-Applicant:	Amount
Grant (Federal or Institutional)	\$	Grant (Federal or Institutional)	\$
Outside Scholarship	\$	Outside Scholarship	\$
Federal Work Study	\$	Federal Work Study	\$
Stipend	\$	Stipend	\$
Loan	\$	Loan	\$
Outside employment	\$	Outside employment	\$
Other (public assistance, veteran's benefits, alimony, social security, disability, all other income)	\$	Other (please specify)	\$
Total Income	\$	Total Income	\$

Information about Your Child Care (ONE CHILD PER PAGE)

- Please copy this page and fill out one per child
- Note: Only legal care is eligible for the Cornell University Child Care Grant Subsidy
- Legal care is defined in the eligibility guidelines

Name of Child in Care: _____ Birthdate: _____

Do you intend to claim this child in your 2007/8 taxes? Yes No

If no, you are not eligible for this grant

Child's Relationship to Applicant: _____

Name of Child's Care Provider: _____

ESTIMATED COST FOR THIS CHILD'S CARE

You should provide the actual amount that you pay (less amounts provided on your behalf, such as payments made through Department of Social Services) for the periods you are applying for assistance.

COST Type of Care	Jan.-June		July-Aug.		Sept.-Dec.	
		Circle one		Circle one		Circle one
Infant/Toddler (approx. 6 wks-3 yrs)	\$	Day Week Month	\$	Day Week Month	\$	Day Week Month
Pre School/Pre K (approx. 3-5 yrs)	\$	Day Week Month	\$	Day Week Month	\$	Day Week Month
School-Age Before & After School Care (approx. 5 yrs-12 yrs.)	\$	Day Week Month	\$	Day Week Month	\$	Day Week Month
School-Age Summer Care (approx. 5 yrs-12 yrs.)	\$	Day Week Month	\$	Day Week Month	\$	Day Week Month
Total:	\$	Day Week Month	\$	Day Week Month	\$	Day Week Month

CHILD CARE PROVIDER INFORMATION

For care to be considered legal, a child care provider must claim income from services provided on their annual taxes. Please verify this with your care provider and have the provider sign below. The Student Child Care Grant Subsidy Program reserves the right to verify that care being provided is legal.

Provider Name: _____

Provider's Address: _____

City: _____ State: _____ ZIP: _____

Provider's Telephone Number: _____

Registration/License Number (if known): _____

Provider's Tax ID or Social Security Number (if known): _____

Signature of Child Care Provider: _____

Statement of Understanding

I understand that if my household is in a position to apply for both the Student and the Staff/Faculty Child Care Grant Subsidy, I am required to apply for the Staff/Faculty Child Care Grant.

By signing this application, I certify that I am requesting the Cornell University Child Care Grant Subsidy for a child(ren) in legal care for whom I am financially responsible.

I have attached necessary information to document gross income. I understand that changes in my financial situation or in my enrollment can result in the reduction or cancellation of my grant subsidy.

I also understand that it is my responsibility to report to the Office of Workforce Diversity, Equity & Life Quality any changes in my child care arrangements or costs during the term I receive a child care subsidy.

I certify that the statements relating to this application are complete and correct to the best of my knowledge and I understand that any intentional misrepresentation in this application may result in cancellation and repayment of my Cornell University Child Care Grant Subsidy.

Signature _____

Date _____

Checklist for Applicant

- Deadlines:
 - Fall Funding – September 12, 2008
 - Spring Funding – December 5, 2008
 - Summer Funding – April 18, 2009
- Attach two most recent pay stubs from each applicant and co-applicant (Schedule C or 1099 for self employment)
- Attach documentation of student status that reflects total number of credits enrolled
- International Students: Complete a “Foreign National Questionnaire” at http://www.payments.cornell.edu/Foreign_Nationals.cfm and submit to: Tax Compliance Office, 377 Pine Tree Road, Ithaca, NY 14853.
- Make copy of application and pay stubs for your records and tax purposes
- Submit via U.S. Mail, to:
Cornell Child Care Grant Subsidy Program for Students
Cornell University
Box 43 Day Hall
Ithaca, NY 14853

Hand delivered, faxed, e-mailed, and campus mailed applications will not be accepted. Please affix the proper postage amount due in order for your application to arrive in time for consideration.