

Deans' Dossier Schedule 2009-10

Academic Personnel Action	Deans' Materials Due in Academic Personnel Policy Office	Trustee Meeting Dates	Trustee Group/Location (BD=Full Board; *CAA)	Earliest Date Action Effective
Tenure	F, 8/14/09	R, 10/22/09 – Sa, 10/24/09	CAA + BD/Ithaca	11/1/09
Promotion to Professor (already tenured at Cornell)	Tr, 9/03/09	final approval: Provost		11/1/09
Election to Endowed Chair	Tr, 9/10/09	R, 10/22/09 – Sa, 10/24/09	CAA	11/1/09
Tenure	W, 10/21/09	R, 1/21/10 – Sa, 1/23/10	CAA + BD/NYC	2/1/10
Promotion to Professor (already tenured at Cornell)	Tr, 10/29/09	final approval: Provost		1/1/10
Election to Endowed Chair	Tr, 11/05/09	R, 1/21/10 – Sa, 1/23/10	CAA	2/1/10
Tenure	W, 12/02/09	W, 3/10/10 – F, 3/12/10	CAA + BD/Ithaca	4/1/10
Election to Endowed Chair	Tr, 1/21/10	W 3/10/10 – F, 3/12/10	CAA	4/1/10
Promotion to Professor (already tenured at Cornell)	Tr, 1/28/10	final approval: Provost		4/1/10
Tenure	W, 3/03/10	R, 5/27/10 – Sa, 5/29/10	CAA + BD/Ithaca	7/1/10
Election to Endowed Chair	Tr, 4/01/10	R, 5/27/10 – Sa, 5/29/10	CAA	7/1/10
Promotion to Professor (already tenured at Cornell)	Tr, 4/29/10	final approval: Provost		7/1/10

*CAA = Trustee Committee on Academic Affairs. The CAA reviews tenure and endowed chair recommendations. The CAA votes, and the report of the elections to the Board constitutes the final decision.

The tenure due date issued by the Academic Personnel Policy Office to the Dean's Offices is the guaranteed date for timely consideration. Dossiers submitted after the due date risk not being considered in time for the next Board of Trustees meeting.

For candidates who have held tenure previously, at another institution or at Cornell, the provost determines whether to seek the advice of FACTA. Because the provost could seek FACTA advice, dossier submission should adhere to the issued schedule. For senior recruitments with prior tenure for whom finalized Cornell tenure is important, a dean may feel certain that FACTA review will be waived and the provost's tenure decision positive; even so, late submission of the tenure dossier still must anticipate time for the provost's decision and for the printing of the Trustees' tenure items, which occurs several weeks before the Board meets.

[Signature authority for compensation and compensation changes at or over \$245,000 rests only with the Trustee Executive Committee.]